



Securities Board of Nepal Invitation for Sealed Quotation

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Invitation for Sealed quotation for the procurement of Stationery and other goods from eligible bidders for the following.

S.No	Contract Identification No.:	Description of Work	Last date of Bid Submission	Price of Bid Document	Bid Security Amount
1.	Sebon/SQ/03/82/83	Supply & Delivery of stationery and other goods	2082.09.14 (29 Dec. 2025) 12:00 hours	Rs. 1,000.00	Rs. 45,000.00

1. The **Securities Board of Nepal, Khumaltar Lalitpur** invites sealed quotations from registered Suppliers for the supply & delivery of Stationery and other Goods.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of [Securities Board of Nepal, Khumaltar Lalitpur, management@sebon.gov.np, 01-5254057 or may visit PPMO website www.bolpatra.gov.np.]
3. If hard copy is allowed A complete set of Bidding Documents may be purchased from the office Securities Board of Nepal, Khumaltar, Lalitpur by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a **non-refundable fee of NRs. 1000.00 till 29 December 2025, 12:00 PM** during office hours.
4. "Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GPi.e www.bopatra.gov.np/egp Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account.
Name of the Bank: Laxmi Sunrise Bank Ltd.
Name of Office: Securities Board of Nepal
Office Account no.: 01811033214
5. Sealed bids must be submitted to the office [Securities Board of Nepal, Khumaltar, Lalitpur by hand or through PPMO e-GP system i.e www.bopatra.gov.np/egp] on or before **12:00 PM on 29 Dec 2025**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **29 Dec 2025, 1:00 PM** at the office of Securities Board of Nepal, Khumaltar, Lalitpur. **Bids must be valid for a period of 45 days** after bid opening and must be accompanied by a bid security amounting to a minimum of **Rs. 45000** which shall be valid for 30 days beyond the validity period of the bid (i.e. **13th March 2026**). If bidder wishes to submit the Cash Security, the cash should be deposited in **Deposit Account No. Securities Board of Nepal Account Number: 01811033214 at Laxmi Bank Limited, Lagankhel** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
8. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.